

Hemblington Parish Council

Chairman – Tony Howe Clerk to the Council – Steven Ford
Hemblington Parish Council, 101 Thunder Lane, Thorpe St Andrew, Norwich,
Norfolk, NR7 0JG Tel: 01603 433972 e-mail: hemblingtonpc@gmail.com

You are summoned to a Meeting of the Parish Council to be held in Heathlands Community Centre on Monday 25th September 2017 at 7.30pm for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting.
2. To consider apologies for absence and agree any necessary actions.
3. To receive Declarations of Interest on items on the Agenda.
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda.
5. To approve the Minutes of the meeting held on 31st July 2017.
6. To report on matters arising from the Minutes not on the Agenda: *for information only*.

PLANNING

7. Neighbourhood Plan – Outline of benefits and procedures required to prepare, advice to be presented by Richard Squires, Broadland District Council..

FINANCE

8. To approve invoices for payment
9. To note current bank balance of £7,137.59p. There are no outstanding cheques. Business Savings Account balance £176.70p, both accounts as of 01/09/2017.
 - 9.1 To note receipt of £955.45p arising from the Pedham Green picnic to be held on behalf of the organisers for use at Pedham Green.
 - 9.2 To note the Annual Governance Statement 2016/17
 - 9.3 To note Declaration of Compliance with The Pensions Regulator
10. To consider request for a donation to Norfolk Citizens Advice.
11. Update on village sign for Hemblington and agree any necessary actions.
12. **Parish Clerk's correspondence**
Shelroy Trust – request for nominations of candidates for Christmas Hampers for the Elderly/Lonely/Needy.
13. To confirm the date of the next Parish Council Meeting – 27th November 2017

Steven Ford, Parish Clerk, 20th September 2017