

# Hemblington Parish Council

Minutes of the Annual Hemblington Parish Council Meeting held in Heathlands Community Centre on Monday 11th May 2015 at 7:45pm.

## **PRESENT**

Present – Andrew Burtenshaw (Chair) Anthony Howe, George Pickersgill, Bryan Slater, Sarah Osbaldeston (Clerk).

1. Welcome and Introduction to the meeting by Andrew Burtenshaw.
2. **ELECTION OF CHAIR**  
Anthony Howe proposed (seconded by George Pickersgill) Andrew Burtenshaw as chair for the following year. This was unanimously agreed by all present. Andrew Burtenshaw signed the declaration of acceptance of office and took the position as chair.
3. **ELECTION OF VICE-CHAIR**  
George Pickersgill proposed (seconded by Andrew Burtenshaw) Anthony Howe as vice-chair for the following year. This was unanimously agreed by all.
4. **TO ACCEPT APOLOGIES FOR ABSENCE**  
Paul Fox sent his apologies.
5. **TO ADVISE THE COUNCILORS TO UPDATE THEIR DECLARATION OF INTEREST FORMS IF ANYTHING HAS CHANGED**  
All Councillors completed new declaration of interests and acceptance of office forms.
6. **ELECTION OF TREE WARDEN**  
Andrew Burtenshaw proposed (seconded by George Pickersgill) the council appoint Julie Fox (nee Hood) as the new tree warden for the forthcoming year.
7. **TO APPROVE THE CONTINUATION OF PAULINE JAMES AS THE COUNCIL INTERNAL AUDITOR AS APPROPRIATE**  
Andrew Burtenshaw proposed (seconded by Bryan Slater) the Council appoint Pauline James to continue as internal auditor.
8. **TO APPROVE 3 CHEQUE SIGNATORIES**  
George Pickersgill, Anthony Howe, and Andrew Burtenshaw agreed to continue as cheque signatories on the bank accounts.

There being no further business the meeting closed at approximately 8.00pm.

Signed.....

Dated.....