

Hemblington Parish Council

Minutes of the Annual Hemblington Parish Council Meeting held in Heathlands Community Centre on Monday 16th May 2016 at 7:45pm.

PRESENT

Present – Andrew Burtenshaw (Chair) Anthony Howe, George Pickersgill, Bryan Slater, Paul Fox and Steven Ford (Clerk).

1. Welcome and Introduction to the meeting by Andrew Burtenshaw.
2. **ELECTION OF CHAIR**
Paul Fox proposed (seconded by Bryan Slater) Anthony Howe as chair for the following year. This was unanimously agreed by all present. Anthony Howe signed the declaration of acceptance of office and took the position as chair.
3. **ELECTION OF VICE-CHAIR**
Bryan Slater proposed (seconded by Paul Fox) George Pickersgill as vice-chair for the following year. This was unanimously agreed by all.
4. **TO ACCEPT APOLOGIES FOR ABSENCE**
None.
5. **TO ADVISE THE COUNCILORS TO UPDATE THEIR DECLARATION OF INTEREST FORMS IF ANYTHING HAS CHANGED**
The clerk would make the forms available to those whose circumstances had changed and required updating.
6. **ELECTION OF TREE WARDEN**
Andrew Burtenshaw proposed (seconded by George Pickersgill) the council appoint Julie Fox as the new tree warden for the forthcoming year.
7. **TO APPROVE THE CONTINUATION OF PAULINE JAMES AS THE COUNCIL INTERNAL AUDITOR AS APPROPRIATE**
Andrew Burtenshaw proposed (seconded by Bryan Slater) the Council **RESOLVED** to appoint Pauline James to continue as internal auditor.
8. **TO APPROVE 3 CHEQUE SIGNATORIES**
George Pickersgill, Anthony Howe, and Andrew Burtenshaw agreed to continue as cheque signatories on the bank accounts.

There being no further business the meeting closed at approximately 7.55pm.

Signed.....

Dated.....