

Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 25th September 2017 at 7.30pm.

PRESENT

Present – Andrew Burtenshaw, George Pickersgill, Bryan Slater, Caroline Ramsay and Steven Ford (Clerk)

1. Welcome and Introduction to the meeting by Bryan Slater. Thanks were expressed to Richard Squires of Broadland District Council who was attending the meeting to provide information on the procedures and benefits of drawing up a Neighbourhood Plan.
2. **TO CONSIDER APOLOGIES FOR ABSENCE AND AGREE ANY NECESSARY ACTIONS**
 - 2.1 Apologies: Anthony Howe (Chair).
 - 2.2 In the absence of Mr Anthony Howe it was proposed by Andrew Burtenshaw, seconded by George Pickersgill that Bryan Slater be elected as chairman for the meeting. There being no other candidates put forward Mr Slater took the Chair.
3. **RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
 - 3.1. None.
4. **OPEN FORUM - FOR PARISHIONERS TO RAISE QUESTIONS ON AND/OR MAKE STATEMENTS ABOUT MATTERS ON THE AGENDA**

Nothing raised.
5. **TO APPROVE THE MINUTES OF THE MEETINGS HELD ON 31st JULY 2017.**
 - 5.1 It was **RESOLVED** to approve the Minutes of the meeting held on 31st July 2017. They were then duly signed by the chair as a true record.
6. **TO REPORT ON MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**
 - 6.1 Anthony Howe, Bryan Slater and George Pickersgill had attended the Broadland District Council planning committee meeting on 9th August. Mr Howe and District Councillor Frank O'Neill presented the parish council's objections to the proposed development of 4 dwellings at 46 Cuttons Corner however the planning committee approved the application without any amendments.
7. **PLANNING**
 - 7.1 Richard Squires explained that Neighbourhood Plans had been introduced in 2011 to enable communities to shape development in their parish or town. The crux of Neighbourhood Plans was land use once adopted as it then becomes part of the District Council's Local Plan. Mr Squires went on to give a comprehensive report on the content of Neighbourhood Plans and their value in protecting local green spaces and vistas for example. 10 Neighbourhood Plans had been adopted in the District and a further 9 were currently being worked on. The smallest parish to have a Plan was Strumpshaw where a parish hall was wanted and by identifying a development site as part of the Plan a parish room and allotments were provided in return for the development of 10 houses. It was **AGREED** to put consideration of a Neighbourhood Plan on the agenda for the next meeting.
8. **TO APPROVE INVOICES FOR PAYMENT**
 - 9.1 The Council unanimously resolved to approve the payment of all invoices presented for payment in Appendix 1. Clerk to action.
9. **BANK RECONCILIATION**
 - 9.1 To note current bank balance of £7,137.59p. There were no outstanding cheques. Business Savings Account balance £176.70p, both accounts as of 01/09/2017.

9.2 It was noted that £955.45p had been received from the organisers of the Pedham Picnic. The funds were to be held by the parish council on behalf of the organisers until such time as the organisers had identified projects to use specifically at Pedham Green.

9.3 The contents of the Annual Governance Statement 2016/17 were noted. The Statement had been published on the web site and displayed on the parish notice board.

10. REQUEST FOR DONATION TO THE C.A.B.

10.1 It was **AGREED** that a donation would not be made to Norfolk Citizens Advice organisation.

11. VILLAGE SIGN UPDATE

11.1 The Clerk would submit an application to highways for permission to erect the sign at Cuttons Corner. There were concerns that the housing development that had recently been given planning permission could have an adverse effect on the suitability of the location.

12. PARISH CLERK'S CORRESPONDENCE

12.1 Information that the Shelroy Trust was requesting nominations for gifts of Christmas Hampers to the Elderly, Lonely or Needy was noted. Members were asked to send names and addresses of residents that might be suitable candidates to the clerk who would forward the details to the Shelroy Trust.

13. FUTURE AGENDA ITEMS. (Not for discussion)
Neighbourhood Plan.

14. To confirm the date of the next Parish Council Meeting – 27th November 2017

There being no further business the meeting closed at 9.55pm.

Signed.....

Dated 27th November 2017