

# Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 26<sup>TH</sup> January at 7:30pm.

## **PRESENT**

Present – Andrew Burtenshaw (Chair), Anthony Howe, George Pickersgill, Bryan Slater, Sarah Osbaldeston (Clerk)

1. Welcome and Introduction to the meeting by Andrew Burtenshaw.
2. **TO CONSIDER APOLOGIES FOR ABSENCE AND AGREE ANY NECESSARY ACTIONS**  
All Councillors were present.
3. **TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
  - 3.1. There were no declarations.
4. **OPEN FORUM - FOR PARISHIONERS TO RAISE QUESTIONS ON AND/OR MAKE STATEMENTS ABOUT MATTERS ON THE AGENDA**
  - 4.1. One parishioner present, no points raised.
5. **TO APPROVE THE MINUTES OF THE MEETING HELD ON 24<sup>th</sup> NOVEMBER 2014**
  - 5.1. The Council resolved to approve the minutes and they were duly signed by the chair as a true record.
6. **TO REPORT ON MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**
  - 6.1. Noticeboard – Bryan Slater reported that the noticeboard now shuts and a new pin board had been added.
  - 6.2. Bench – The bench fixtures have been adjusted and it is now much more secure.
7. **TO CONSIDER COUNCIL FEEDBACK ON PLANNING APPLICATIONS RECEIVED FROM BROADLAND DISTRICT COUNCIL (BDC) SUBSEQUENT TO THE PUBLICATION OF THIS AGENDA**
  - 7.1. None received.
8. **TO APPROVE INVOICES FOR PAYMENT**
  - 8.1. The Council unanimously resolved to approve payments of all invoices presented for payment in Appendix 1.  
  
*Bryan left the meeting*
9. **TO AGREE A BUDGET AND PRECEPT APPLICATION FOR 2015/16**
  - 9.1. The draft budget was discussed in detail by the Council and minor alterations made. Clerk to update.
  - 9.2. The Council agreed the following key points:
    - To apply for data protection registration from the Information Commissioners Office at a cost of circa £35. Clerk to action.
    - To continue providing a donation to Hemblington Church for grounds maintenance. The amount to be agreed in the July meeting. Clerk to advise the Church.
    - To set the precept at £2,700 for the following year 2015/16 (the same as 2014/15). Clerk to advise BDC.  
  
*Bryan returned to the meeting*
10. **TO NOTE COUNCILLOR VACANCIES AND AGREE ANY NECESSARY ACTIONS**
  - 10.1. A parishioner is interested in being co-opted onto the Council and this will be added to the March Agenda.
11. **TO RECEIVE AN UPDATE ON GRASS CUTTING COSTS AT PEDHAM GREEN AND AGREE ANY NECESSARY ACTIONS**
  - 11.1. Following careful consideration, given the associated costs, the Council resolved not to take over the maintenance of this land from Broadland District Council.
12. **TO AGREE ANY MATTERS TO RAISE FOR THE BI-ANNUAL HIGHWAYS INSPECTION**
  - 12.1. Clerk to raise concerns with the condition of Belt Road (through the wooded area) and a pot hole on High Noon Lane.

**13. TO CONSIDER THE PCSO PARTNERSHIP FUNDING SCHEME**

13.1. The Council resolved not to take part in this scheme.

**14. TO RECEIVE AN UPDATE ON THE NEW BUS STOP ON RANWORTH ROAD**

No progress has been made to date, clerk to chase.

**15. PARISH CLERK'S CORRESPONDENCE**

15.1. The police report shows 2 domestic related crimes during November and December.

15.2. The Rural Housing Alliance has published a document – Affordable Rural Housing – new guide for parish council and current concerns. They are requesting parish councils contact planning authorities on how they plan to respond to government changes that recent legislative changes enable local housing authorities to revise the approach taken to how affordable homes are allocated and who is eligible to be considered. BDC have requested comments on the draft policy to [gemma.cox@broadland.gov.uk](mailto:gemma.cox@broadland.gov.uk) by 23<sup>rd</sup> February 2015. Clerk to request a summary.

15.3. Norfolk County Council is rolling out a Warm and Well in Norfolk Campaign. Advice and top tips for keeping warm and well, as well as links to services and support are available at: [www.norfolk.gov.uk/warmandwell](http://www.norfolk.gov.uk/warmandwell) or by calling 0344 800 8020.

15.4. CPRE have issued a light pollution questionnaire (ten years on). Bryan Slater to complete on behalf of the Council.

15.5. Norfolk RCC has asked councils to join their campaign to urge the Secretary of State for Environment, Food and Rural Affairs not to withdraw funding for the ACRE network of Rural Community Councils (RCC).

15.6. Blofield Parish Council has made the application for designation of a neighbourhood plan area to BDC. Comments on this area application can be submitted to BDC before Monday 16<sup>th</sup> February 2015.

15.7. The review of private hire vehicle and hackney carriage policy and conditions has taken place and the revised policy will take effect from the 1 January 2015.

15.8. Norfolk Lowland Search and Rescue have written and thanked the council for the donation of £50 which will go towards the purchasing of some new LED portable floodlights.

**16. ANY OTHER BUSINESS**

16.1. The council briefly discussed a grit bin on Cuttons Corner but felt considering cutbacks at NCC this was difficult to justify.

**17. TO CONFIRM THE DATE OF THE NEXT PARISH COUNCIL MEETING**

On Wednesday 18<sup>th</sup> March at 7:30pm at Heathlands Community Centre. *Please note date change.*

There being no further business the meeting closed at 9:05pm.

Signed.....

Dated.....