

# Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 26<sup>th</sup> June 2017 at 7:30pm.

## **PRESENT**

Present –Andrew Burtenshaw, George Pickersgill, Caroline Ramsay, Bryan Slater, Steven Ford (Clerk)

### **1. ELECTION OF CHAIRMAN**

In the absence of Anthony Howe it was proposed by George Pickersgill, seconded by Caroline Ramsay and unanimously **RESOLVED** that Andrew Burtenshaw Chair the meeting.

### **2. TO CONSIDER APOLOGIES FOR ABSENCE**

Apologies were received from Anthony Howe.

### **3. TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**

3.1. None.

### **4. TO APPROVE THE HEMBLINGTON PARISH COUNCIL ANNUAL FINANCE REPORT 2016/17**

It was **RESOLVED** to approve and sign the Annual Finance Report 2016/17 following the deletion of a donation of £1004.93 that had been incorrectly entered in the column for 31/03/2016 on page 3 and on page 4 the correction of Earmarked Reserves donated during the year ending 31/03/2017 to £1004.93 giving a balance carried forward of £3,504.93p.

### **5. TO FORMALLY APPROVE THE AUDIT COMMISSION ANNUAL RETURN FOR YEAR ENDING 31<sup>ST</sup> MARCH 2017**

It was **RESOLVED** to approve and sign the Audit Commission Annual Return for the year ending 31<sup>st</sup> March 2017

### **6. TO ISSUE CHEQUE TO ZURICH MUNICIPAL**

6.1 It was **RESOLVED** to issue a cheque for £167.44p to Zurich Municipal and cancel the cheque previously signed as an Insurance Tax increase had brought about a higher premium since the original quotation.

### **7. TO CONFIRM THE DATE OF THE NEXT PARISH COUNCIL MEETING**

7.1. Monday 31<sup>st</sup> July 2017 at Heathlands Community Centre at 7:30pm.

There being no further business the meeting closed at approximately 7.40pm.

Signed.....

Dated.....