

# Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held in Heathlands Community Centre on Monday 27<sup>th</sup> January 2014 at 7:30pm.

## **PRESENT**

Present – Andrew Burtenshaw (Chair) Anthony Howe, Valerie Broad, Andy Broad, Sarah Osbaldeston (Clerk)

1. Welcome and Introduction to the meeting by Andrew Burtenshaw.
2. **TO CONSIDER APOLOGIES FOR ABSENCE**
  - 2.1. George Pickersgill's apologies were received and accepted by the council.
  - 2.2. Mr Avery did not attend; no apologies were received or accepted.
3. **TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
  - 3.1. There were no declarations of interest.
4. **OPEN FORUM - FOR PARISHIONERS TO RAISE QUESTIONS ON AND/OR MAKE STATEMENTS ABOUT MATTERS ON THE AGENDA**
  - 4.1. One parishioner present observing.
5. **TO APPROVE THE MINUTES OF THE MEETINGS HELD ON 25<sup>TH</sup> NOVEMBER 2013**
  - 5.1. Following a minor spelling amendment the council resolved to approve the minutes and they were duly signed by the Chair as a true record.
6. **TO REPORT ON MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**
  - 6.1. Item 6.1 – The stray fingerpost footpath sign has been removed and a bridleway sign has been added as requested.
  - 6.2. The clerk has requested repairs be made to the four way fingerpost sign at the junction of Mill Road / Hemblington Hall Road / Ranworth Road and Pedham Road.
  - 6.3. The clerk has arranged for the concrete base to be laid for the bench in the next 2-3 weeks. Andrew Burtenshaw will meet with the contractor to agree the exact location. The council agreed to site the bench diagonally, set back from the road edge.
7. **TO CONSIDER COUNCIL FEEDBACK ON PLANNING APPLICATIONS RECEIVED FROM BROADLAND DISTRICT COUNCIL**
  - 7.1. Application: 20131810 / Jenkinson Properties Ltd  
Installation of 150kW Ground Mounted Solar Photovoltaic Panels to Generate Renewable Energy  
Location: Land off Woodbastwick Road, Blofield Heath, NR13 4QH  
The council considered this application and chose not to make any comments.
8. **TO NOTE COMMENTS SUBMITTED SINCE THE LAST MEETING FOR PLANNING APPLICATIONS 20131655 AND 20131595**
  - 8.1. Application: 20131655 / Jenkinson Properties Ltd  
Demolition of Existing Buildings & Erection of 24 New Dwellings & Associated Works (outline) (resubmission)  
Location: Land off Woodbastwick Road, Blofield Heath, NR13 4QH  
*The following comments were approved via email and submitted to Broadland District Council (BDC) planning department on 9 January 2014. The council objected for the following reasons:*
    - *The proposed site is outside the defined settlement limit for Blofield Heath.*
    - *There will be increased pressure on local facilities, especially Hemblington School.*
    - *There will be hazards for pedestrian and other road users because the new road is adjacent to the community Centre.*
  - 8.2. Application: 20131595 / Rev Paul Cubitt  
Single Storey Side Extension  
Location: All Saints Church, Church Lane, Hemblington  
*The following comments were approved via email and submitted to BDC on the 16<sup>th</sup>*

December 2013. The council support this planning application.  
This planning application has now been approved by BDC.

**9. TO VIEW AND APPROVE A HEMBLINGTON PARISH COUNCIL WEBSITE AND ASSOCIATED COSTS**

- 9.1. Peter Harvey attended the meeting prior to its commencement and showed the councillors his draft website plans and thoughts. Peter Harvey has agreed to produce the website and maintain it for the council. The council agreed on the website address [Hemblingtonparish.org.uk](http://Hemblingtonparish.org.uk) and agreed a cost of around £25 per annum for the site. The council noted that Pedham should also feature on the website. The council requested Peter Harvey create a draft on the site for circulation in advance of the next meeting.

**10. TO CONSIDER FILLING COUNCILLORS VACANCIES**

- 10.1. The council noted the resignation of Valerie and Andrew Broad due to their recent house move. This takes effect at the end of the meeting. The council thanked Andrew & Valerie for their work on the council. Clerk to advise BDC of vacancies.
- 10.2. Andrew Burtenshaw is hopeful he has found one new councillor and will make further contact.
- 10.3. Clerk to note the vacancies in Focal Point and Blofield News and councillors to continue to recruit.

**11. TO CONSIDER IMAGES FOR PRINTED PAPER**

Consider images from the website once this is up and running.

**12. TO CONSIDER & FEEDBACK HOW THE COUNCIL MIGHT WORK WITH BDC IN RELATION TO THE COMMUNITY INFRASTRUCTURE LEVY**

Following some discussion the council resolved to note that 'the council do not feel able to express a view at this stage until more information is available'. Clerk to feedback to BDC.

**13. TO CONSIDER PROPOSED LOCATION OF A NEW BUS STOP ON RANWORTH ROAD**

- 13.1. Following some discussion the council agreed in principle with the proposed site near High House. However they do have reservations about the close proximity to the bend in the road and therefore whether the highways department will approve it. Clerk to feedback to Infrastructure Manager.
- 13.2. A parishioner has raised a query regarding changing the current bus route to pass more populated areas and therefore not using much of Ranworth Road. It was agreed to make these suggestions once the current new bus stop discussion has been completed.

**14. TO APPROVE INVOICES FOR PAYMENT**

- 14.1. The council unanimously resolved to approve all invoices presented for payment in Appendix 1.
- 14.2. Membership for SLCC (Society of Local Council Clerks) was discussed and felt not necessary.

**15. TO APPROVE THE BUDGET AND PRECEPT APPLICATION FOR 2014/15**

The council discussed the budget document prepared by the clerk. The council unanimously resolved to submit a precept funding request of £2,700 for 2014/15; the same as the previous financial year. Clerk to advise BDC.

**16. PARISH CLERK'S CORRESPONDENCE:**

- 16.1. A police report has been circulated for the last month, no crimes have been reported.
- 16.1. The Autumn Statement 2013 from the Chancellor has been summarised by NALC and the summary circulated to the councillors for information. Clerk to circulate.
- 16.2. Following circulation by email the clerk returned a response of 'support' to introducing charging for pre-application advice for planning applications with NCC.
- 16.3. Norfolk Gritting Routes leaflet has been circulated and information is available at [www.norfolk.gov.uk/gritting](http://www.norfolk.gov.uk/gritting). It is important to note that grit is only for use on the public highway and footways in the vicinity of the bin, not private drives or paths.
- 16.4. Broadland Youth Advisory Board is gathering data about local youth provision. The clerk has referred them to the village halls.
- 16.5. Proposed provision of 6 Bay Modular Accommodation for a period of five years at Hemblington Primary School is supported by Broadland District Council (BDC).
- 16.6. BDC is running an energy heater scheme providing a small number of emergency heaters that can be loaned out to vulnerable residents whose heating has broken. Further information is available at [energy@broadland.gov.uk](mailto:energy@broadland.gov.uk).
- 16.7. The Joint Core Strategy for Broadland, Norwich and South Norfolk has been adopted on the 10<sup>th</sup> January 2014 by Broadland District Council, Norwich City Council and South Norfolk Council. Documents can be viewed at [www.gndp.org.uk](http://www.gndp.org.uk).

- 16.8. Norfolk RCC are running events for Norfolk's Poor's Land (Fuel Charities) and Energy Best Deals. These are free to attend. Representatives of Fuel Charities local committee plan to go.
- 16.9. CPRE are has written asking the parish council to join the CPRE Norfolk Alliance. Clerk to add to March 2014 agenda for further discussion.
- 16.10. Sue Lawn the district councilor for Hemblington plans to attend the council's next meeting. Clerk to contact the County Councillor, Thomas Garrod with meeting dates for 2014.
- 16.11. The council has been asked to comment on the Environmental Strategy for Broadland, closing date 7<sup>th</sup> February 2014. Andrew Burtenshaw will action this.
- 16.12. The damage finger sign at the junction of Ranworth Road and Hemblington Hall Road has been reported.
- 16.13. The 2014/15 precept request is for £2,700; the same as for 2013/14. As a result the tax base will not change and the cost per household should remain the same.
- 16.14. The parish council Barclays bank account is protected by the Financial Services Compensation Scheme up to £85,000.

**17. ANY OTHER BUSINESS**

- 17.1. Clerk to investigate a new footpath from Ranworth to Blofield Heath mentioned in the Eastern Daily Press recently.

**18. TO CONFIRM THE DATE OF THE NEXT PARISH COUNCIL MEETING**

- 18.1. 31<sup>st</sup> March 2014 at 7:30pm at Heathlands Community Centre.

There being no further business the meeting closed at 9pm.

Signed.....

Dated.....