

Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 27th March 2017 at 7.30pm.

PRESENT

Present – Anthony Howe (Chair), George Pickersgill, Andrew Burtenshaw, Caroline Ramsay and Steven Ford (Clerk)

1. Welcome and Introduction to the meeting by Anthony Howe.
2. **TO CONSIDER APOLOGIES FOR ABSENCE AND AGREE ANY NECESSARY ACTIONS**
 - 2.1 Apologies: Bryan Slater. The Chairman, Anthony Howe, informed the meeting that he had been given a letter of resignation earlier in the day by Mr Paul Fox, this would mean that there were currently two casual vacancies on the Council.
3. **RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
 - 3.1. None.
4. **OPEN FORUM - FOR PARISHIONERS TO RAISE QUESTIONS ON AND/OR MAKE STATEMENTS ABOUT MATTERS ON THE AGENDA**
 - 4.1.
5. **TO APPROVE THE MINUTES OF THE MEETINGS HELD ON 30th JANUARY AND 23rd FEBRUARY 201&.**
 - 5.1.1 The council **RESOLVED** to adopt the Standing Orders, Finance regulations, Risk Assessment and Freedom of Information Scheme documents that were considered at the meeting. It was then **RESOLVED** to approve the Minutes of the meeting held on 27th March 2017. They were then duly signed by the chair as a true record.
6. **TO REPORT ON MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**
 - 6.1 It was **AGREED** to put consideration of a Neighbourhood Plan on the next agenda and to ask Richard Squires of Broadland District Council to attend the September meeting..
7. **PLANNING**
 - 7.1 To consider and comment on the following planning application:
20170655 Erection of detached bungalow and garage, 44 Cuttons Corner.
There were No objections.
8. **TO APPROVE INVOICES FOR PAYMENT**
 - 8.1 The Council unanimously resolved to approve the payment of all invoices presented for payment in Appendix 1. Clerk to action.
9. **PRECEPT**
 - 9.1 Receipt of the precept sum of £2,700 was noted. This brought the current bank account balance to a total of £7,050.83 as of the date of the meeting.
10. **TO CONSIDER THE FOLLOWING REVISED DOCUMENTS DRAFTED BY THE CLERK**
 - Standing Orders
 - Finance Regulations
 - Risk Assessment
 - Freedom of Information Scheme
11. **COUNCIL INTERNAL AUDIT FOR 2016/17**

It was **RESOLVED** to approve Pauline James to carry out the internal audit for 2016/17.

12. **NORFOLK PENSION FUNDING STRATEGY STATEMENT 2017 AND EMPLOYER'S CONTRIBUTION RATES 2017 – 2020.**
The Employer's contribution rates of 21.5% for 2017/18, 22.0% for 2018/19 and 22.5% for 2019/20 were considered and **AGREED**.

UPDATES / CONSIDERATIONS

13. **ADOPTION OF FORMER BT KIOSK PEDHAM**
It was noted purchase had been completed; and ownership had passed to the Parish Council.
14. **DEFIBRILLATOR FOR FORMER BT KIOSK**
Grant approval for supply of defibrillator from British Heart Foundation and conditions set by BT in respect of its installation and Information on Call Push Rescue training kit supplied by British Heart Foundation re the defibrillator was noted.
15. **QUOTATION FOR MANUFACTURE AND SUPPLY OF THE PROPOSED VILLAGE SIGN**
A quotation for the manufacture and supply of the proposed village sign at a total cost of £1,900 was noted. It was agreed that the proposals met the broad outlines of the proposed sign. The artist would be asked to provide a visual of their proposals. There were concerns that the proposed location would need to be reviewed if the proposed housing development next to the site was given planning permission.
16. **TO CONSIDER REQUESTING AN INSURANCE QUOTATION FROM NORRIS AND FISHER INSURANCE BROKERS LTD.**
The clerk would check when the insurance was due for renewal and obtain quotations for consideration prior to renewal.
17. **CPRE TO OPPOSE NEW HOUSING TARGETS**
A request from the organisation to join an alliance to oppose the inclusion of additional housing targets in 20136 Local Plans was considered. It was **AGREED** to consult residents and consider further at the next meeting.
18. Future agenda items.
19. To confirm the date of the Annual Meeting of the Parish, The Annual Parish Council Meeting and the next Parish Council Meeting – 22 May 2017 at 7:30pm at Heathlands Community Centre

There being no further business the meeting closed at 8.15pm.

Signed.....

Dated.....