

Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 28th January 2019 at 7.30pm.

PRESENT

Present – Anthony Howe (Chair), Caroline Ramsay, Andrew Burtenshaw, Bryan Slater, George Pickersgill, Richard Sargeant and Steven Ford (Clerk).

1. The Chairman, Anthony Howe, welcomed those present.
2. **To consider apologies for absence and agree any necessary actions:** None.
3. **To receive Declarations of Interest on items on the Agenda:** None.
4. **Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda:**
 - 4.1.1 The chairman Anthony Howe welcomed Sue Rowe to the meeting who would be helping with the 50th Anniversary exhibition in July.
5. **To approve the minutes of the meeting held on 26th November 2018.**
 - 5.1 The council **RESOLVED** to approve the minutes as a true record by and were duly signed by the chair following correcting due to Sue (Para 11.1 line 1).
6. **Matters arising from the Minutes not on the Agenda:** None.
7. **Clerk's Training Morning**

The clerk had attended a training morning at The Forum on 7th December that had been organised by Scribe software. A number of topics were presented by a range of external speakers such as Norfolk ALC, NCC Solicitor etc. The morning had been a useful update on topical issues and had concluded with a presentation by Scribe on a revised parish and town council accounting package that would be web based from 1 April. The company was offering the package at a much reduced rate to small parishes and it was **AGREED** that consideration of taking out a subscription would be brought to the next meeting.

PLANNING

8. **To consider and comment on planning applications:**
 - 7.1 None received.

FINANCE

9. **To approve invoices for payment as per appendix 1.**
 - 9.1 It was **RESOLVED** to approve the payment of all invoices presented for payment in Appendix 1. Clerk to action.
10. **Bank reconciliation as at 03 January 2019**
 - 10.1 The balances and cheque payments presented in Appendix 1 were noted.
11. **Hemblington Village sign**
 - 10.1 Caroline Ramsay was making the clay mould that would be used to create the sign in resin. Once the resin cast had made it would need to be painted in enamel.
12. **Parish Council 50th Anniversary celebrations 2019**
 - 12.1 The chairman, Anthony Howe, reported that a lecture would be held jointly with the Friends of Hemblington Church on 6th June. It was hoped that a glass of wine would be

provided afterwards and it was **AGREED** to table funding for anniversary events for the next meeting. The Anniversary Exhibition would be held from Thursday 25 – 27th July. The Pedham Fete would take place on 27th July.

13. Pedham donation

13.1 Pedham residents Penny and Tony Spinks had hosted a mulled wine and mince pie event raised £70.05p for use by Pedham residents to benefit their community. It was **RESOLVED** to add the donation to the existing earmarked funds held by the parish council on behalf of the Pedham residents.

14. Parish Clerk's correspondence

14.1 Information on the forthcoming Norfolk ALC meeting, elections in May and funds from the A47 that might provide gym equipment at Pedham Green were noted.

To confirm the date of the next Parish Council Meeting – 1st April 2019

There being no further business the meeting closed at 8.24pm.

Signed.....

Dated 1st April 2019

Dates of future meetings:

- 1 April 2019
- 20 May 2019
- 29 July 2019
- 30 September 2019
- 25 November 2019
- 27 January 2020
- 30 March 2020