

# Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 28<sup>th</sup> July 2014 at 7:30pm.

## **PRESENT**

Present – Andrew Burtenshaw (Chair) Anthony Howe, George Pickersgill, Bryan Slater, Sarah Osbaldeston (Clerk)

1. Welcome and Introduction to the meeting by Andrew Burtenshaw.
2. **TO CONSIDER APOLOGIES FOR ABSENCE AND AGREE ANY NECESSARY ACTIONS**  
All councillors were present.
3. **TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
  - 3.1. There were no declarations.
4. **OPEN FORUM - FOR PARISHIONERS TO RAISE QUESTIONS ON AND/OR MAKE STATEMENTS ABOUT MATTERS ON THE AGENDA**
  - 4.1. Mr Goodenough was present.
  - 4.2. The owners of the property opposite the 'new bench' site is kindly cutting the grass on site and the council is grateful for this assistance. Mr Goodenough asked if there was a possibility that a small flower bed could be created on the site of the new bench.
  - 4.3. The council briefly discussed the matter and agreed to approach Claire Norton to see if she would be able to create a low maintenance small flower bed. The council resolved to approve expenditure of up to £50 on plants. Clerk to action.
5. **TO CONFIRM THE ACCURACY OF THE DRAFT MINUTES OF THE ANNUAL MEETING OF THE PARISH HELD ON 12<sup>TH</sup> MAY 2014**
  - 5.1. The council agreed these draft minutes were an accurate representation of the meeting.
6. **TO APPROVE THE ANNUAL PARISH COUNCIL MEETING MINUTES OF THE MEETING HELD ON THE 12<sup>TH</sup> MAY 2014**  
The council resolved to approve the minutes and they were duly signed by the chair as a true record.
7. **TO APPROVE THE MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> MAY 2014**  
The council resolved to approve the minutes and they were duly signed by the chair as a true record.
8. **TO REPORT ON MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**  
Clerk to sort out the donation for Norfolk Lowland Search and Rescue.
9. **TO CONSIDER COUNCIL FEEDBACK ON PLANNING APPLICATIONS RECEIVED FROM BROADLAND DISTRICT COUNCIL** Clerk to feedback to BDC
  - 9.1. Application: 20141166 / Mrs Sam Massingham  
Erection of Stable Block including 3 No Stables, Storage & Integrated Dog Kennel  
Location: Foxley Cottage, 157 Hemblington Hall Road, Hemblington, NR13 4PT  
*The council object to the proposed new drive way access to the property. They are concerned about the poor visibility splay at this point where there is a blind corner.  
There is also a footpath entrance almost directly opposite this proposed new exit.  
They also wish to note that creating this new entrance would involve removing existing hedges and trees (not stated in the application).  
The council also noted they would not like these stables / kennels used for commercial use.*
10. **TO AGREE ANY ADDITIONAL COUNCIL COMMENTS FOR PLANNING APPLICATION 20131655 FOR ERECTION OF 24 NEW DWELLINGS ON LAND OFF WOODBASTWICK ROAD, BLOFIELD HEATH, NR13 4QH**  
The council have no comments to add.

- 11. TO APPROVE INVOICES FOR PAYMENT**  
The council unanimously resolved to approve payments of invoices presented for payment in Appendix 1.
- 12. TO NOTE RECEIPT OF THE NEW HOMES BONUS SCHEME FUNDS OF £693.95 AND AGREE ANY NECESSARY ACTIONS**  
12.1. The council noted these funds and resolved to keep them in reserves for a suitable project
- 13. TO NOTE ADDRESS CHANGE FOR THE COUNCIL FOR BARCLAYS BANK**  
13.1. The council noted the postal address for the council has now been changed to the new clerks address.
- 14. TO NOTE CONTENTS OF INTERNAL AUDIT REPORT FROM PAULINE JAMES FOR YEAR ENDING 31 MARCH 2014**  
14.1. The content of this report was noted and no action required.
- 15. To note councillor vacancies and agree any necessary actions**  
15.1. The vacancies were noted.
- 16. TO RECEIVE AN UPDATE ON THE NEW BUS STOP ON RANWORTH ROAD**  
16.1. A location along Ranworth Road has been agreed with the transport officer and the council await its positioning. The content of this report was noted and no action required.
- 17. TO DISCUSS GRASS CUTTING AT PEDHAM GREEN AND AGREE ANY NECESSARY ACTIONS**  
Residents have expressed concern over the infrequency of grass cutting at Pedham Green and the mess left by the uncollected grass. Clerk to contact BDC to understand the frequency of cuts and and policy on collection of the grass cuttings in play areas.
- 18. PARISH CLERK'S CORRESPONDENCE:**  
18.1. There was incident of theft reported by the PCSO since the last council meeting.  
18.2. A thank you has been received from Hemblington Church for the donation of £500. This will be used for the regular grass cutting.  
18.3. The Inspector's main modifications consultation on the Norwich Site Allocations Plan and other related documents is open until 31<sup>st</sup> July 2014 for consultation. The council have no comments on these documents.  
18.4. Broadland District Council are reminding everyone of the wide selection of training courses for businesses and individuals from the EcoCube at Rackheath.  
18.5. A highways inspection is scheduled for the next couple of weeks. The council requested the clerk raise the following points:
- There is a large pot hole forming on the junction of Hemblington Hall Road and Church Road.
  - The road markings at the junction of Mill Road / Pedham Road / Ranworth Road / Hemblington Hall Road have faded with time and given its complex nature can these be remarked and refreshed please.
- 19. ANY OTHER BUSINESS**  
No other matters arising.
- 20. TO CONFIRM THE DATE OF THE NEXT PARISH COUNCIL MEETING**  
20.1. 29<sup>th</sup> September 2014 at Heathlands Community Centre.

Signed .....

Dated.....