

Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 28th September 2015 at 7:30pm.

PRESENT

Present – Andrew Burtenshaw (Chair) Anthony Howe, George Pickersgill, Bryan Slater, Paul Fox, Steven Ford (Clerk)

1. Welcome and Introduction to the meeting by Andrew Burtenshaw.
2. **TO CONSIDER APOLOGIES FOR ABSENCE AND AGREE ANY NECESSARY ACTIONS**
 - 2.1. All Councillors were present.
3. **TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
 - 3.1. None.
4. **OPEN FORUM - FOR PARISHIONERS TO RAISE QUESTIONS ON AND/OR MAKE STATEMENTS ABOUT MATTERS ON THE AGENDA**
 - 4.1. Mr Goodenough requested that the agenda be available on the parish council web site in advance of meeting and drew attention to past meetings on the web site that required updating, Clerk to action. Mr Goodenough provided additional information regarding proposals to change the bus route contained within minute 4.2 of the July parish council meeting.
5. **TO APPROVE THE MINUTES OF THE MEETING HELD ON 27th JULY 2015**
 - 5.1. After changing the word “reversing” to “altering” in paragraph 4.2 and changing paragraph 16.2 second word to “alteration” and adding “at this time” to the end of the minute. George Pickersgill proposed (seconded by Anthony Howe) that the minutes were accepted as a true record of the meeting. The Council unanimously resolved to approve this proposal and the minutes were signed by the chair.
6. **TO REPORT ON MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**
 - 6.1 The clerk was asked to bring an update on the relocation of the Ranworth Road bus stop to the corner of High House Lane south of the driveway of Conifers.
 - 6.2 Maternity leave – Appointment of Locum Clerk
The appointment of Steven Ford as parish clerk for a period of 57 weeks to 16 October 2016 whilst Mrs Osbaldeston was on maternity leave was noted.
- PLANNING**
7. **TO CONSIDER COUNCIL FEEDBACK ON PLANNING APPLICATIONS RECEIVED FROM BROADLAND DISTRICT COUNCIL**
 - 7.1 None received.
 - 7.2 **SITE ALLOCATIONS (DPD) LOCAL PLAN**
 - 7.3 It was note that Broadland District Council was consulting on proposed modifications to the Site Allocations (DPD) Local Plan; comments were to be submitted in writing by Tuesday 13th October 2015.

FINANCE

8. TO APPROVE INVOICES FOR PAYMENT

8.1 Andrew Burtenshaw proposed (seconded by Paul Fox) the Council approve payment of all invoices presented for payment in Appendix 1. The Council unanimously resolved to approve this proposal.

9. VILLAGE SIGN FOR HEMBLINGTON

9.1 It was **AGREED** to ask Highways if Cuttons Corner would in principle to be a suitable location and to investigate likely costs.

10. PARISH CLERK'S CORRESPONDENCE

10.1 The monthly crime reports for July and August were noted.

10.2 Norfolk ALC - The contents of newsletters and updates were noted.

10.3 Broadland DC – Information on the Broadland DC's Top Dog campaign launch to tackle dog fouling and reward responsible dog owners was noted.

10.4 Government Draft Transparency Code for Parish Councils – The Government's response to the results of consultation that had been carried out was noted.

11 Future agenda items: None.

There being no further matters on the agenda the meeting closed at approximately 8:25pm.

Signed.....

Dated.....