

Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 25th March 2024 at 7.30pm.

PRESENT

Present Anthony Howe (Chairman), Dr John Applegate, Caroline Ramsay (Vice Chairman), Jutta Koch, Steven Ford (Clerk).

1. The Chairman, Anthony Howe, welcomed those members present, County Councillor Fran Whymark and District Councillor Paul Newstead.
2. **To consider apologies for absence and agree any necessary actions:**
Bryan Slater, Tim Powley, Rose Niescierowicz.
3. **To receive Declarations of Interest on items on the Agenda:** None.
4. **Open Forum - for parishioners, District and County Councillors to raise questions on and/or make statements about matters on the agenda or of local relevance:**
 - 4.1 County Councillor Fran Whymark reported that the appeal by Dr Boswell regarding the A47 improvements had failed however it was possible that an appeal might be made that would further delay the proposed works. Norfolk County Council and the Royal Norfolk Agricultural Association had launched the Rural Business Awards to recognize the importance of rural communities and businesses.
5. **To approve the Minutes of the Parish Council meeting held on 29th January 2024.**
 - 5.1 It was unanimously **RESOLVED** to approve the minutes as a true record.
6. **To report on matters arising from the Minutes not on the Agenda: *for information only.***
 - 6.1 None
7. **Pond Lane**
 - 7.1 Highways had responded to the request for a site meeting by restating the position with regard to maintenance of the road and advising that any concerns should be raised through the highway defect reporting form on their web site.
8. **Update on Hemblington information sign boards.**
 - 7.1 Jutta Koch requested information on items to be listed on the boards and it was **AGREED** that a meeting would be held in June to finalise details.
9. **Parish Partnership Scheme.**
 - 8.1 The proposed trod would be considered further at the next meeting.
10. **Community orchard**
 - 10.1 No progress to report.
11. **Additional dog bin at the parish churchyard**
 - 11.1 The bin and semi-permanent fixings had been delivered and would be installed shortly.
12. **Pedham Green Play equipment**
 - 12.1 A meeting had been held with the Community Assets Officer to discuss repairs to existing play equipment and replacement benches. It was anticipated the District Council would be replacing one bench and providing a picnic table in place of the other. Erecting the exercise equipment that had been donated by Hemblington School was explored and ruled to be not possible although it might be possible for new exercise equipment to be

installed by the District Council if funding was available. The donated exercise equipment would be advertised and if sold the funds would be passed to the school.

13. Planning – No applications received.

FINANCE

14. To approve invoices for payment and to note bank reconciliation.

14.1 It was **RESOLVED** to approve the invoices for payment totalling £890.13p, clerk to action. The bank reconciliation showing £179.43p in the Business Premium Account and £13,839.88p in the Community account was noted.

15. Appointment of Internal auditor

15.1 It was **RESOLVED** unanimously to appoint John Gallop as internal auditor.

16. Purchase of new laptop

16.1 It was **RESOLVED** unanimously to purchase a new laptop at a cost of £420.51p after consideration of a number of alternative prices and specifications.

17. Parish Clerk’s correspondence: None.

18. Future agenda items: None.

19. To confirm the date of the next Parish Council Meeting – 20th May 2024

There being no further business the meeting closed at 8.35pm.

Signed.....

Dated 20th May 2024