

# Hemblington Parish Council

Chairman – Tony Howe      Clerk to the Council – Steven Ford  
Hemblington Parish Council, 101 Thunder Lane, Thorpe St Andrew, Norwich,  
Norfolk, NR7 0JG    Tel: 07838 832058    e-mail: hemblingtonpc@gmail.com

You are invited to a Meeting of the Parish Council to be held on Monday 30<sup>th</sup> March 2026 at 7.30pm for the purpose of transacting the following business.

## Agenda Parish Council Meeting

1. Welcome and Introduction to the meeting.
2. To consider apologies for absence and agree any necessary actions.
3. To receive Declarations of Interest on items on the Agenda.
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda.
5. To agree the minutes of the meeting held on 26<sup>th</sup> January 2026.
6. To report on matters arising from the Minutes not on the Agenda: *for information only*.
7. SAM sign update.
8. Update on information boards for Hemblington and agree any necessary actions.
9. Hemblington Community Litter Pick – provisional details for consideration and agreement.
10. Brundall Scouts building project – no further updates received on progress.
11. Defibrillator – update on projected lifespan.
12. Assertion 10 - new compliance requirements for consideration and agreement.
  - 12.1 Consideration of transferring the website to a new provider who would provide a hemblington-pc.gov.uk address and compliant email address for the clerk. Quotations for consideration.
  - 12.2 Draft IT Policy and Data Protection Policy for consideration and adoption.
13. To consider planning applications received from Broadland District Council: None received.
14. To approve invoices for payment and to note bank reconciliation report.
15. Parish Clerk's correspondence.
16. Future agenda items. (*Not for discussion*) and to confirm the date of the next full Parish Council Meeting – 18<sup>th</sup> May 2026.
17. EXCLUSION OF THE PRESS AND PUBLIC To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
18. Parish Clerk recruitment – consideration of current applications and next steps.

*Steven Ford*, Parish Clerk 25<sup>th</sup> March 2026