

Hemblington Parish Council

Minutes of the Annual Hemblington Parish Council Meeting held in Heathlands Community Centre on Monday 20th May 2019 at 7:45pm.

PRESENT

Present – Anthony Howe (Chair), Andrew Burtenshaw, Bryan Slater and Steven Ford (Clerk).

1. Welcome and Introduction to the meeting by Anthony Howe
2. **ELECTION OF CHAIR**
Andrew Burtenshaw proposed (seconded by Bryan Slater) Anthony Howe as chair for the following year. This was unanimously agreed by all present. Anthony Howe signed the declaration of acceptance of office and took the position as chair.
3. **ELECTION OF VICE-CHAIR**
Anthony Howe (seconded by Andrew Burtenshaw) proposed Bryan Slater as vice-chair for the following year. This was unanimously agreed by all.
4. **TO ACCEPT APOLOGIES FOR ABSENCE**
Richard Sargeant.
5. **DECLARATION OF INTEREST**
Updated Declaration of Interest forms were signed and dated by those members present.
6. **ELECTION OF TREE WARDEN**
Andrew Burtenshaw proposed (seconded by Tony Howe) the council appoint Richard Sargeant as the tree warden for the forthcoming year.
7. **TO APPROVE THE CONTINUATION OF PAULINE JAMES AS THE COUNCIL INTERNAL AUDITOR AS APPROPRIATE**
Bryan Slater proposed (seconded by Andrew Burtenshaw) and it was unanimously **RESOLVED** to appoint Pauline James to continue as internal auditor.
8. **TO APPROVE 3 CHEQUE SIGNATORIES**
Anthony Howe, Bryan Slater and Andrew Burtenshaw agreed to continue as cheque signatories on the bank accounts.

There being no further business the meeting closed at approximately 7.52pm.

Signed.....

Dated.....