

Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 1st April 2019 at 7.30pm.

PRESENT

Present – Anthony Howe (Chair), Caroline Ramsay, Andrew Burtenshaw, Richard Sargeant and Steven Ford (Clerk).

1. The Chairman, Anthony Howe, welcomed those present.
2. **To consider apologies for absence and agree any necessary actions:**
 - 2.1 Apologies from Bryan Slater and George Pickersgill were noted.
3. **To receive Declarations of Interest on items on the Agenda:** None.
4. **Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda:**
 - 4.1.1 The chairman Anthony Howe welcomed Sue Rowe to the meeting who had drawn up a schedule of key dates/actions for the 50th Anniversary exhibition in July.
5. **To approve the minutes of the meeting held on 28th January 2019.**
 - 5.1 The council **RESOLVED** to approve the minutes as a true record by and were duly signed by the chair.
6. **Matters arising from the Minutes not on the Agenda:** None.

PLANNING

7. **To consider and comment on planning applications:**
 - 7.1 None received.

FINANCE

8. **To approve invoices for payment as per appendix 1.**
 - 8.1 It was **RESOLVED** to approve the payment of all invoices presented for payment in Appendix 1. Clerk to action.
9. **Bank reconciliation as at 01 March 2019**
 - 9.1 The balances and cheque payments presented in Appendix 1 were noted.
10. **Hemblington Village sign**
 - 10.1 Caroline Ramsay had completed the clay mould. Casting of the resin image was imminent and once completed ironwork would need to be constructed. It was anticipated that the sign would be completed by 1 July. Thanks were expressed to Caroline Ramsay for all her work on the project.
11. **Parish Council 50th Anniversary celebrations 2019**
 - 11.1 The chairman, Anthony Howe, reported that a lecture presented by Professor Tom Williamson on Trees in the Norfolk Landscape would be held jointly with the Friends of Hemblington Church on 6th June.
 - 11.2 Richard Sargeant proposed, seconded by Andrew Burtenshaw that £250 be allocated for hospitality for the anniversary celebrations. It was unanimously **RESOLVED** to allocate the sum of £250.00.
 - 11.3 A glass of wine would be provided after the exhibition and it was **AGREED** to provide drinks at the key anniversary events.
 - 11.4 Sue Rowe circulated a schedule of key dates/actions, the Anniversary Exhibition would be held from Sunday 21st – 27th July. The Pedham Fete would take place on 27th July. The

Chairman thanked Mrs Rowe for preparing the schedule and for all her work on the anniversary celebrations.

12. Scribe accounts software

12.1 It was **RESOLVED** to take out a year's subscription to the service at a cost of £116.10p including VAT.

13. Broadland Tree Warden Network

13.1 A request for a donation to the Network was considered and it was **RESOLVED** that a donation of £25.00p would be made.

14. Parish Clerk's correspondence

None.

15. To confirm the date of the next Parish Council Meeting – 20th May 2019

There being no further business the meeting closed at 8.18pm.

Signed.....

Dated 20th May 2019

Dates of future meetings:

- 20 May 2019
- 17 June 2019
- 29 July 2019
- 30 September 2019
- 25 November 2019
- 27 January 2020
- 30 March 2020