

Hemblington Parish Council

Minutes of the Hemblington Parish Council Meeting held at Heathlands Community Centre on Monday 20th May 2019 at 8.00pm.

PRESENT

Present – Anthony Howe (Chair), Bryan Slater, Andrew Burtenshaw and Steven Ford (Clerk)

1. The Chairman, Anthony Howe, welcomed those present.
 2. **TO CONSIDER APOLOGIES FOR ABSENCE AND AGREE ANY NECESSARY ACTIONS:**
 - 2.1 Richard Sargeant.
 3. **TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA:**

None.
 4. **OPEN FORUM - FOR PARISHIONERS TO RAISE QUESTIONS ON AND/OR MAKE STATEMENTS ABOUT MATTERS ON THE AGENDA.**
 - 4.1 None.
 5. **MINUTES OF THE MEETING HELD ON 1ST APRIL 2019**
 6. **TO REPORT ON MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA:**
 - 6.1 None.
 7. **APPLICATION FOR CO-OPTION TO THE PARISH COUNCIL**
 - 7.1 An application from Mr G. Pickersgill to be co-opted to the Parish Council was considered. It was proposed by Mr A. Burtenshaw, seconded by Mr B. Slater that Mr Pickersgill be co-opted to the Council and unanimously **RESOLVED** to Co-Opt Mr Pickersgill to the Parish Council.
 8. **PARISH COUNCIL 50th ANNIVERSARY CELEBRATIONS**
 - 8.1 The Chairman Mr A. Howe ran through the arrangements that had been put in place. The exhibition would open at 11.00am. The District Council Chairman and the local District Councillors would be invited to attend together with County Council Archivist and Gary Tuson would be invited to attend. Sue Rowe would be putting together a poster to publicise the event.
 9. **BROADLAND INTERNET PROVISION**
 - 9.1 Details of the County Council's Better Broadband scheme were noted.
- PLANNING**
10. **TO CONSIDER AND COMMENT ON PLANNING APPLICATIONS:**
 - 10.1 None received.
- FINANCE**
11. **INVOICES FOR PAYMENT AND BANK BALANCES**
 - 11.1 The balances shown on the bank statements were noted, there being no outstanding unrepresented cheques. It was **RESOLVED** to approve payment of all invoices presented in Appendix 1. Clerk to action.
 12. **PRECEPT**
 - 12.1 Receipt of the Precept amounting to £2826.00 was noted.

13. INSURANCE PROVIDER 2019/20

13.1 The renewal quotation from Zurich Municipal was considered and it was unanimously **RESOLVED** to renew the insurance for a further year.

14. COUNCIL GOVERNANCE DOCUMENT REVIEW

14.1 Annual Review of the Effectiveness of Internal Audit was considered and it was **RESOLVED** to adopt the document for a further year.

14.2 Annual Review of the Effectiveness of Internal Control was considered and it was **RESOLVED** to adopt the document for a further year.

14.3 The Duties of the Responsible Financial Officer were considered and it was **RESOLVED** to adopt the document for a further year.

14.4 The content of the Annual Governance and Accountability Return was considered and it was agreed to meet on Monday 17 June to progress completion of the return.

15. VILLAGE SIGN

15.1 No updates had been received.

16. PARISH CLERK'S CORRESPONDENCE

16.1 None.

17. FUTURE AGENDA ITEMS

17.1 Parish Notice Board replacement would be brought to the July meeting for consideration.

17.2 The annual parish footpath walk would take place on 27 July at 12 noon.

18. Date of the next full Parish Council Meeting – 29th July 2019

There being no further business the meeting closed at 8.45pm.

Signed.....

Dated 29th July 2019